

DALLAS – Medical and Office Lecture Calendar – March 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>27 (New Students – Rm B) 11 & 6 Orientation</p> <p>(New Students – GA – Rm A) 1 Intro to Career Services</p> <p>(All Students – ES – Rm A) 7 Life Success Study Group</p> <p>(Medical & Office – AA – Rm B) 7 Digital Literacy</p>	<p>28 (New Students – ES – Rm B) 12 & 6 Learning to Learn</p> <p>(Medical – AA – Rm A) 1 HIPAA Compliance</p> <p>(ACD Students – GA – Rm A) 6-9 Night Class #8</p> <p>(Medical & Office – BS – Rm B) 6:30 Office Management</p>	<p>1 (ACD Students – GA – Rm A) 10-1 Day Class #8</p> <p>(Medical & Office – AA – Rm B) 11 Intro To Excel</p> <p>(Medical – CB – Rm B) 7 Billing & Coding Study Hall</p>	<p>2 (Career Success – JP & ES – Rm A) 10:30 & 6 Class # 7</p> <p>(All Students – ES – Rm B) 1:30-3:30 Life Success Study Group</p>	<p>3</p> <p style="background-color: red; color: white; padding: 5px;">All Staff Meeting Closing at 5:00</p>	<p>4</p>
<p>6 (New Students – Rm B) 11 & 6 Orientation</p> <p>(New Students – GA – Rm A) 1 Intro to Career Services</p> <p>(Medical – CB – Rm A) 7:30 HIPAA</p>	<p>7 (Office – AA – Rm B) 11 Presentation Practice</p> <p>(New Students – ES – Rm B) 12 & 6 Learning to Learn</p> <p>(Office – BS – Rm B) 7 Word Kahoot</p>	<p>8 (Medical – AA – Rm B) 11 What is EHR?</p> <p>(All Students – ES – Rm B) 12-2 Life Success Study Group</p>	<p>9 (Medical – AA – Rm B) 1 CMS 1500</p> <p>(Medical – AA – Rm B) 7 Skeleton Charades</p>	<p>10</p> <p style="background-color: red; color: white; padding: 5px;">All Staff Meeting Closing at 4:00</p>	<p>11</p>
<p>13 (New Students – Rm B) 11 & 6 Orientation</p> <p>(New Students – GA – Rm A) 1 Intro to Career Services</p>	<p>14 (Medical & Office – AA – Rm B) 11 Typing Lab</p> <p>(New Students – ES – Rm B) 12 & 6 Learning to Learn</p>	<p>15 (Medical & Office – AA – Rm B) 11 Code of Ethics</p> <p>(Medical – CB – Rm B) 7 Billing & Reimbursement</p>	<p>16 (Medical & Office – AA – Rm B) 10 Office Management</p> <p>(New Students – GA – Rm B) 5:30 Intro to Career Services</p> <p>(Office – AA – Rm B) 7 Excel Functions</p>	<p>17</p>	<p>18</p>
<p>20 (New Students – Rm B) 11 & 6 Orientation</p> <p>(New Students – GA – Rm A) 1 Intro to Career Services</p> <p>(Medical – CB – Rm A) 6:30 Practice Management</p>	<p>21 (Medical & Office – AA – Rm B) 11 Workplace Solutions</p> <p>(New Students – ES – Rm B) 12 & 6 Learning to Learn</p> <p>(ACD Students – GA – Rm A) 6-9 Night Class #1</p>	<p>22 (ACD Students – GA – Rm A) 10-1 Day Class #1</p> <p>(Medical & Office – AA – Rm B) 11 Intro To PowerPoint</p> <p>(All Students – ES – Rm B) 12-2 Life Success Study Group</p>	<p>23 (Medical – AA – Rm B) 1 Practice Management</p> <p>(Medical & Office – AA – Rm B) 7 Intro to Excel</p>	<p>24</p>	<p>25</p>
<p>27 (New Students – Rm B) 11 & 6 Orientation</p> <p>(New Students – GA – Rm A) 1 Intro to Career Services</p> <p>(All Students – ES – Rm A) 7 Life Success Study Group</p>	<p>28 (New Students – ES – Rm B) 12 & 6 Learning to Learn</p> <p>(Medical – AA – Rm A) 1 Claims</p> <p>(ACD Students – GA – Rm A) 6-9 Night Class #2</p> <p>(Medical & Office – BS – Rm B) 6:30 Digital Literacy</p>	<p>29 (ACD Students – GA – Rm A) 10-1 Day Class #2</p> <p>(Medical & Office – AA – Rm B) 11 Meeting Notes</p> <p>(Office – BS – Rm B) 7 Office Administration</p>	<p>30 (All Students – ES – Rm B) 1:30-3:30 Life Success Study Group</p> <p>(New Students – GA – Rm B) 5:30 Intro to Career Services</p> <p>(Office – AA – Rm B) 7 Outlook</p>	<p>31</p>	<p>1</p>

COLOR LEGEND

= New Students	= Staff Meetings	= Career Development	= Office & Medical Students
= Medical Students	= Office Students	= Office & Medical Students	

INSTRUCTORS

JP = Josh Paulsen **CB** = Cindy Brown **GA** = Garth Adams
AA = Ane Adams **MP** = Mayur Parikh **BS** = Bel Small

LECTURE ROOMS

Rm A = Lecture Room A
 Rm B = Lecture Room B