

# HEALTH SERVICES/BUSINESS/OFFICE EVENT CALENDAR

JUNE 2026

Events are on Campus in Room C unless noted to be on Zoom.

Monday	Tuesday	Wednesday	Thursday	Friday	Sat
<p>1</p> <p><u>Academic Orientation</u> 10:00-1:00 (Room C)</p> <p><u>Academic Orientation</u> 5:30-7:30 (Room C)</p>	<p>2</p> <p>Med Law &amp; Ethics: The Medical Record 10:00-11:00 Kimberly</p> <p>Digital Literacy: Windows, Files, &amp; Folders 11:00-12:00 Hunter</p>	<p>3</p> <p>Coding Workshop (Concepts, Overview, &amp; Questions) 11:00-12:30 Rebekah</p> <p>HIPPA w/ Certificate 1:30-3:00 Katy</p> <p>Med Admin/Billing: Claim Life Cycle 3:30-4:30 Kimberly</p>	<p>4</p> <p>Med Term Game: Jeopardy! 2:00-3:00 Rebekah (ZOOM)</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 4:00-5:00 Hunter</p> <p>Med Law &amp; Ethics: Release of Information 6:00-7:00 Kimberly</p>	<p>5</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 10:00-11:00 Hunter</p> <p>What is Coding? Intro – Q&amp;A 4:00-5:00 Rebekah</p>	<p>6</p> <p>Katy 8:30-4:00</p>
<p>8</p> <p>Med Admin/Billing: EHR Unit Review 11:00-12:00 Kimberly</p> <p>Coding Workshop (Concepts, Overview, &amp; Questions) 4:45-5:45 Rebekah</p>	<p>9</p> <p>Accounting &amp; QBO Workshop (Concepts, Overview, &amp; Questions) 10:00-11:00 Hunter</p> <p>Anatomy &amp; Physiology: Bingo! 11:30-12:30 Rebekah (ZOOM)</p>	<p>10</p> <p>CPT Coding Practice 10:00-11:30 Rebekah</p> <p>Digital Literacy: Basic Internet 6:00-7:00 Hunter</p>	<p>11</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 4:00-5:00 Hunter</p> <p>Med Admin/Billing: 1500 Claim Form 6:00-7:00 Kimberly</p>	<p>12</p> <p>Med Admin/Billing: Claim Reimbursement 11:00-12:00 Kimberly</p>	<p>13</p> <p>Hunter 8:30-4:00</p>
<p>15</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 10:00-11:00 Hunter</p>	<p>16</p> <p>Intro CPT Coding 11:30-12:30 Rebekah (ZOOM)</p> <p>Med Law &amp; Ethics: Release of Information 2:00-3:00 Kimberly</p>	<p>17</p> <p>Med Term Game Millionaire! 2:00-3:00 Rebekah</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 6:00-7:00 Hunter</p>	<p>18</p> <p>Med Law &amp; Ethics: Workplace Law &amp; Ethics 2:00-3:00 Kimberly</p> <p>Coding Workshop (Concepts, Overview, &amp; Questions) 4:00-5:00 Rebekah</p> <p>Accounting &amp; QBO Workshop (Concepts, Overview, &amp; Questions) 6:00-7:00 Hunter</p>	<p>19</p> <p>Med Admin/Billing: EHR Unit Review 10:00-11:00 Kimberly</p>	<p>20</p> <p>Rebekah 8:30-4:00</p>
<p>22</p> <p>Medical Billing Workshop (Concepts, Overview, &amp; Questions) 10:00-11:00 Kimberly</p> <p>Accounting &amp; QBO Workshop (Concepts, Overview, &amp; Questions) 11:00-12:00 Hunter</p> <p>Intro ICD-10-CM Coding 6:00-7:00 Rebekah</p>	<p>23</p>	<p>24</p> <p>Med Law &amp; Ethics: The Legal System 4:00-5:00 Kimberly</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 6:00-7:00 Hunter</p>	<p>25</p> <p>Med Term Game: Jeopardy! 11:00-12:00 Rebekah (ZOOM)</p> <p>Med Admin/Billing: Explanation of Benefits 2:00-3:00 Kimberly</p>	<p>26</p> <p>Coding Workshop (Concepts, Overview, &amp; Questions) 10:00-11:30 Rebekah</p>	<p>27</p> <p>Kimberly 8:30-4:00</p>
<p>29</p> <p>Med Law &amp; Ethics: Workplace Law &amp; Ethics 2:00-3:00 Kimberly</p>	<p>30</p> <p>What is Coding? Intro – Q&amp;A 12:30-1:30 Rebekah (ZOOM)</p>	<p>1</p> <p>Coding Workshop (Concepts, Overview, &amp; Questions) 10:00-11:30 Rebekah</p> <p>Med Admin/Billing: Claim Reimbursement 11:00-12:00 Kimberly</p>	<p>2</p> <p>Medical Billing Workshop (Concepts, Overview, &amp; Questions) 1:00-2:00 Kimberly</p> <p>Anatomy &amp; Physiology: Bingo! 3:30-4:30 Rebekah</p> <p>Microsoft Office Workshop (Concepts, Overview, &amp; Questions) 5:00-6:00 Hunter</p>	<p>3</p> <p><b>CLOSED</b></p> <p><b>Fourth of July observance</b></p>	<p>4</p> <p><b>CLOSED</b></p>

## Event Courses are Coded by Color

Digital Literacy: DL101

Typing: TF100

Microsoft Office: MOE (MS Office), MSW (Word), MSE (Excel), MSL (Outlook), MSP (PowerPoint)

Accounting: ACC100 (Intro to Accounting), PBS113 (Bookkeeping)

Medical Law & Ethics: HS204

Medical Term/A&P: HS201 (Medical Terminology), HS202 (Anatomy & Physiology)

Medical Admin/Billing: HS207 (Adv. Billing & Reimbursement), HS208 (HIA Billing/Coding), HS102 (Professional Billing), HS401r2 (Electronic Health Records)

Coding: HS320 (Physician Coding), HS321 (Facility Coding)

Office: PBS111 (Office Administration), PBS112 (Office Management)

How to access and register for events:

1. Login to your Asher Student Portal at [www.asher.edu](http://www.asher.edu).
2. On the home page, choose an event that is course/program appropriate. Instructors can provide guidance if preferred.
3. After clicking on the event, enter in your first and last name, email address, and Student ID (5-digit number with your username), then hit Register.
4. Once the instructor approves your registration, you will receive an email with a Zoom link. Zoom links will be used for Zoom events **ONLY**. On campus events will not use the Zoom link.
5. If you sign up for an on-campus event, make sure you are on campus prior to event start time.

After attending the event:

1. Fill out the Event Survey for the event that was attended.
2. The "**Survey**" link is on the Asher Student Portal home page to the right of the event name.